

COUNTY GOVERNMENT OF KIRINYAGA



COUNTY PUBLIC SERVICE BOARD

VACANCIES

Pursuant to the constitution of Kenya 2010 (Articles 185(2) (186 (1) and 187 (2) on distribution of functions between the National Government and the County Government's Act No.17 of 2012:- The County Government of Kirinyaga invites applications from suitably qualified persons to fill the following vacant position:

KIRINYAGA INVESTMENT AND DEVELOPMENT AUTHORITY (KIDA)

1) BOARD MEMBERS – 4 POSTS

JOB REF: KCPSB/BM/01/11/06/2018

Terms: 5 Years Contract on Part time basis

Category of Board Member	Qualifications/ requirements	Duties and Responsibilities
One professional nominated from the dominant business association in the county	<ol style="list-style-type: none">1. Holds a master's degree in economics, law, finance, trade, international relations, business or any related field from a recognized university;2. has experience of at least five years in senior level management in public or private sector; and3. meets the requirements of Chapter Six of the Constitution	The functions of the Board shall be to :- <ol style="list-style-type: none">1. ensure proper and efficient exercise of the functions of the Authority;2. advise the management of the Authority generally on the exercise of the powers and the performance of the functions of the Authority;
One representative of the youth	<ol style="list-style-type: none">1. Holds a master's degree in economics, law, finance, trade, international relations, business or any related field from a recognized university;2. has experience of at least five years in senior level management in public or private sector; and3. meets the requirements of Chapter Six of the Constitution	<ol style="list-style-type: none">3. prepare the estimates of the revenue and expenditure of the Authority; and4. perform such other functions as are provided for under KIDA Act or any other written law.
One representative of women	<ol style="list-style-type: none">1. Holds a master's degree in economics, law, finance,	

	<p>trade, international relations, business or any related field from a recognized university;</p> <p>2. has experience of at least five years in senior level management in public or private sector; and</p> <p>3. meets the requirements of Chapter Six of the Constitution</p>	
One representative of persons living with disability	<p>1. Holds a master's degree in economics, law, finance, trade, international relations, business or any related field from a recognized university;</p> <p>2. has experience of at least five years in senior level management in public or private sector; and</p> <p>3. meets the requirements of Chapter Six of the Constitution</p>	

2) CHIEF EXECUTIVE OFFICER – 1 POST

JOB REF: KCPSB/CEO/02/11/06/2018

Terms: 5 Years Contract on Part time basis

Category of Board Member	Qualifications/ requirements	Duties and Responsibilities
Chief Executive Officer (CEO)	<p>1. Holds a master's degree in economics, law, finance, trade, international relations, business or any related field from a recognized university;</p> <p>2. has experience of at least five years in senior level management in public or private sector; and</p> <p>3. meets the requirements of Chapter Six of the Constitution</p>	<p>The Chief Executive Officer shall:-</p> <p>1. in consultation with the Board, be responsible for the day to day management and direction of affairs and transactions of the Authority;</p> <p>2. the exercise, discharge and performance of the objectives, functions and duties of the Authority</p> <p>3. the general administration of the Authority; and</p>

		4. shall be the Accounting officer of the Authority
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How to Apply

All applications should be sent by post quoting the job reference number on the subject of the application and on the envelope.

Applications should be addressed to:

The Secretary
County Public Service Board
P O Box 260 - 10304
KUTUS

Hand delivered applications should be dropped at the **County Headquarters 4th floor, KUTUS** (Office of County Public Service Board between **8.00 a.m. and 5.00 p.m.** on weekdays), on or before **Friday 23rd November 2018.**

Only shortlisted candidates will be contacted.

Women who meet the specified requirements are encouraged to apply.

The Salary and benefits attached to this post may be subject to review as would be advised by Salaries and Remuneration Commission.

The Kirinyaga County Government is an equal opportunity employer.